



Computer Culture Foundation (3 years) [Paperback]

By BEN SHE.YI MING

paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment. Paperback Pages Number: 320 Language: Simplified Chinese Publisher: Chemical Industry Press; 1st edition (August 1. 2003). Computer Culture Foundation (three years) is written according to the basic computer education training objectives. vocational public post-secondary institutions. teaching materials. teaching materials will be fully reflects the dual nature of the higher education and vocational education. close to the actual needs. to more completely reflect the teaching content. and implement the theory and practice of combining the guiding ideology. The book is divided into seven chapters. systematic exposition of the basic computer knowledge. micro-computer operating system (Windows 98). word processing software (Word 2000). spreadsheet software (excel 2000). presentation authoring software (Powerpoint. 2000). the computer knowledge of network infrastructure and Internet applications as well as some common computer tools. This material is rich in content. easy to understand. appropriate illustrations and concise. fluent. systematic financial. practical. advanced as a whole. Contents: basic computer knowledge. the first section an overview of the classification and characteristics of the development of computers. computer. computer applications in Section II computer representation of a computer running the basis...



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