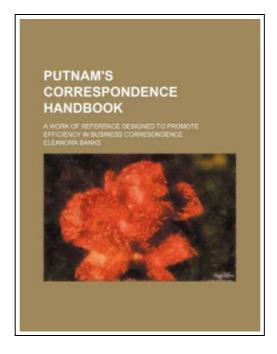
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Reviews

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(Clint Labadie)

PUTNAM S CORRESPONDENCE HANDBOOK; A WORK OF REFERENCE DESIGNED TO PROMOTE EFFICIENCY IN BUSINESS CORRESONDENCE



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Rarebooksclub.com, United States, 2012. Paperback. Book Condition: New. 246 x 189 mm. Language: English . Brand New Book ***** Print on Demand ******This historic book may have numerous typos and missing text. Purchasers can download a free scanned copy of the original book (without typos) from the publisher. Not indexed. Not illustrated. 1914 Excerpt: .con-do-lence, neces-sa-ry, ne-ces-si-tate. 8. Separate a prefix or a suffix from the primitive word if the pronunciation is not misrepresented thereby. Examples: Command-er, suit-able, fall-ing, dis-approve. Note. Words like tra-cing are exceptions, as the pronunciation is better represented by dividing before c. Note. The addition of a suffix sometimes changes the syllabication by changing the accent; as, re-form, ref-or-mation. Note. When the addition of a suffix causes the doubling of the final consonant, the added consonant goes with the added syllable; as, run-ner, spin-ning. 9. Double consonants are divided. Examples: Let-ter, ac-cent, ab-bey. 10. Two or more consonants between two vowels belong to the latter syllable provided they are capable of beginning a word. Examples: Sti-fie, destroy, lu-cre. 11. Two consonants which do not form a digraph and are not capable of beginning a word, are divided. Examples: Cer-tain, con-geal. 12. When more than two consonants come between two vowels, the first of which is short, write the first consonant with the first vowel and the remaining consonants with the second vowel. Examples: Blas-pheme, elec-tri-fy, dis-tress, a-pos-tro-phe. But if two of the consonants form a digraph they must not be separated; as, breth-ren. 13. After long vowels and unaccented short ones the consonant or consonant combination goes with the following syllable. Examples: Mo-tive, de-press. 14. With few exceptions, the letters d, s, sc, t, and z do not end syllables when they combine with the following vowels and form the sound of sh, ch, zh, or...

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