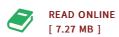




## DK Essential Manager Series: Managing Teams (Paperback)

By Robert Heller

DK Publishing, United States, 1999. Paperback. Condition: New. Language: English . Brand New Book. Learn all you need to know about successful team management, from building up a team that functions effectively to achieving the desired results. Managing Teams shows you how to establish a productive environment and exploit group dynamics, and it also provides practical techniques to try in different settings. Power tips help you handle real-life situations and develop the first-class team-management skills that are the key to a productive and informed workplace. You yourself will be both more productive and more informed after reading this clear, efficient guide. Part of the DK Essential Managers series. Experienced and novice managers alike can benefit from these compact guides that slip easily into a briefcase or a portfolio. The topics are relevant to every work environment, from large corporations to small businesses. Concise treatments of dozens of business techniques, skills, methods, and problems are presented with hundreds of photos, charts, and diagrams. It is the most exciting and accessible approach to business and self-improvement available.



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