



# WordExcel efficient office a pass

By YANG XIAO LU

paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment.Pages Number: 538 Publisher: Enterprise Management Publishing House Pub. Date: 2009-1-1. The book the main line in order to achieve high office. systematically describes the word 2007 and excel 2007 operation and usage; to office examples as the basis. focus on improving the office's operational capability. In simple language to describe each step of the operation. and with each step of the detailed drawings. but also to ordinary people I did not tell him. the humor in the form provided points to note; to office in the instance as to explain the basis for interpretation seemingly subtle inner office mystery; each chapter has a section to provide some useful tips and tricks. make the office more user-friendly and truly interpret and implement efficient office. Contents: Chapter 1 acquaintance word 2007 and excel 2007 1.1 acquaintance acquaintance office 2007 office 2007 1.1.1 1.1.2 The main components of diagnostic and repair office 2007 1.2 acquaintance wordexcel 2007 1.2.1 wordexcel 2007 1.2 new features .2 wordexcel 2007 start-up and work out 1.2.3 wordexcel 2007 interface 1.2.4 wordexcel 2007 with the help function...



# Reviews

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-- Adolfo Lindgren

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