



## Standardizing Standard Operating Procedures: How to Write Them and Communicate Them, So People Will Follow Them (Paperback)

By Jerry Isenhour

Createspace Independent Publishing Platform, 2017. Paperback. Condition: New. Language: English . Brand New Book \*\*\*\*\* Print on Demand \*\*\*\*\*.Standard operating procedures (SOPs) and standard operating guidelines (SOGs) are invaluable to businesses of all sizes. From a multinational corporation to a start-up, any organization can benefit from clearly written and communicated SOPs and SOGs. SOPs are so important, but writing them can seem like a daunting task. How do you convey so much information without errors or misunderstandings? Entrepreneur and business coach Jerry Isenhour understands the difficulties. He also understands the rewards a working SOP program can deliver. He has done so for his own businesses in the service, retail and manufacturing segments. He has consulted with numerous management teams to assist them in producing theirs. Now he wants to help you perfect your own SOP writing skills for your business! Isenhour uses his experience as the chief executive officer along with his expertise as a business coach and consultant to share both the theory and practicalities behind SOPs. He covers how to start the SOP process, form a priority list, test the SOP, elicit team feedback, implement and distribute the SOP, evaluate its effectiveness in the workplace, troubleshoot any points...



**READ ONLINE**  
[ 4.59 MB ]

### Reviews

*The very best publication i possibly read. it was writtern very perfectly and useful. Once you begin to read the book, it is extremely difficult to leave it before concluding.*

-- **Wilhelm Predovic**

*This ebook will not be simple to start on reading but very fun to learn. It generally is not going to expense too much. I am very happy to explain how this is the finest book i have read in my very own existence and can be he finest pdf for at any time.*

-- **Lavada Cruickshank**

## Other Books



### **Our World Readers: Advertising Techniques | Do You Buy it?: British English**

Cengage Learning, Inc, United States, 2013. Paperback. Book Condition: New. 230 x 152 mm. Language: English . Brand New Book. Advertisements are all around us. They are on television, on billboards, in magazines, and online. Many advertisements are designed to appeal to...



### **Our World Readers: Advertising Techniques | Do You Buy it?: American English**

Cengage Learning, Inc, United States, 2013. Pamphlet. Book Condition: New. 230 x 155 mm. Language: English . Brand New Book. Advertisements are all around us. They are on television, on billboards, in magazines, and online. Many advertisements are designed to appeal to...



### **Write Better Stories and Essays: Topics and Techniques to Improve Writing Skills for Students in Grades 6 - 8: Common Core State Standards Aligned**

Createspace Independent Publishing Platform, United States, 2012. Paperback. Book Condition: New. 277 x 211 mm. Language: English . Brand New Book \*\*\*\*\* Print on Demand \*\*\*\*\*.Mr. George Smith, a children s book author, has been conducting writing workshops at schools since 2004....



### **Weebies Family Halloween Night English Language: English Language British Full Colour**

Createspace, United States, 2014. Paperback. Book Condition: New. 229 x 152 mm. Language: English . Brand New Book \*\*\*\*\* Print on Demand \*\*\*\*\*.Children s Weebies Family Halloween Night Book 20 starts to teach Pre-School and Junior Children how to read with this...



### **Smile/Cry: Happy or Sad, Wailing or Glad - How Do You Feel Today?**

Exisle Publishing (Australia). Hardback. Book Condition: new. BRAND NEW, Smile/Cry: Happy or Sad, Wailing or Glad - How Do You Feel Today?, Tania McCartney, Jess Racklyeft, An innovative flip-over picture book for young kids, showcasing the full emotional range of their formative...



### **What Do You Expect? She s a Teenager!: A Hope and Happiness Guide for Moms with Daughters Ages 11-19**

Sourcebooks, Inc, United States, 2011. Paperback. Book Condition: New. 208 x 140 mm. Language: English . Brand New Book. If your little girl has suddenly turned into one big eye roll, then Arden Greenspan-Goldberg s What Do You Expect? She s a...