



Mastering Excel: Conditional Formatting (Paperback)

By Mark Moore

Createspace Independent Publishing Platform, United States, 2017. Paperback. Condition: New. Language: English . Brand New Book ***** Print on Demand *****.In this lesson we cover all the options for applying conditional formats to a workbook. Conditional formats are formatting rules that we can apply so when a cell s number changes, the format will change automatically. This is an excellent feature to use to draw a user s attention to outlying numbers, problem areas or to give a quick visual summaries of the data. We will cover: * Highlight Cell Rules * Top/Bottom Rules * Data Bars * Color Scales * Icon Sets * Using Formulas In all the above, we will also go into how to customize all the options to make any report automatically update itself according to the criteria we set. Like the other lessons, this lesson contains a link where you can download a follow along workbook and practice what is covered. Note: If you know about conditional formatting and consider yourself an Excel expert, this book is not for you. This is for Excel beginners who want to learn about this feature in plain English with no technical jargon. The images, exercises and workbook are...



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