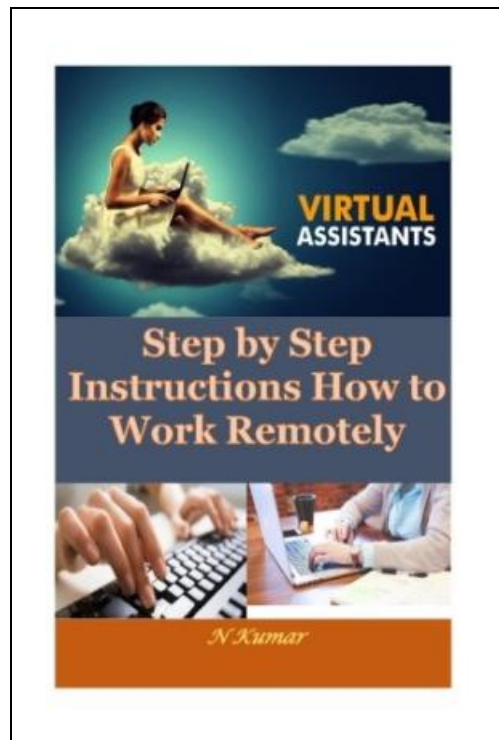


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Reviews

A really awesome pdf with lucid and perfect information. It is loaded with wisdom and knowledge I am just effortlessly could get a satisfaction of reading a composed book.
(Claudine Jerde)

VIRTUAL ASSISTANTS: STEP BY STEP INSTRUCTIONS HOW TO WORK REMOTELY (PAPERBACK)



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Createspace Independent Publishing Platform, 2016. Paperback. Condition: New. Language: English . Brand New Book ***** Print on Demand *****. A virtual assistant is a self-employed administrative or personal assistant who works remotely (usually at home) for various clients. When most people hear virtual assistant, they assume it s a secretary who works from home. But the field has exploded into a variety of skill sets that could be valuable to various professionals. These days, a virtual assistant is someone a lot of busy professionals just can t do without. Why do people hire virtual assistants? A lot of people wonder how virtual assistants stay in business. I mean, if you need an assistant, why not just hire someone to work at your business full time? It s pretty simple, really. It comes down to money and convenience. A full-time administrative assistant can cost anywhere from \$35,000 to \$50,000 or more A virtual assistant makes ends meet by working for multiple people. So you can hire them to work for only the hours or tasks that you need them for. If you just need someone for five or so hours a week to take phone calls while you re in meetings or onsite with a customer, they can do that. If you need them to work more hours one week, they can usually accommodate that. And if for some reason you need to save some cash, depending on the kind of contract you have with them, you can usually just discontinue their services until you ve got the cash to afford it. What can a virtual assistant do? There are a variety of virtual assistants and they all have different skills. Some may gear their work more toward scheduling and logistics, while others may focus on web-based services like manning email...



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